CRCC Safety Program
Reporting a Safety / Health Complaint

Steward on Site?

- This is first step to choose. If yes, then inform steward of the safety issue. Be as specific as possible about your concern. Act in a professional manner. The steward will inform the supervisor and document the concern along with who was notified.
- If no steward, then inform the supervisor of the concern. Document your concern and the person who was notified. **Proceed to 3rd text box instructions below.**

Is the Issue Corrected and Steward On Site?

- Did the issue(s) get corrected after reporting it?
- If yes, then the steward will notify the business representative and the person that reported the issue(s) of the issue(s) and the outcome.
- If no, then the steward notifies the business representative of the issue(s) and the fact that there may still be an unresolved safety issue.
- The business representative will attempt to get the issue(s) corrected.

Is the Issue Corrected and No Steward On Site?

- If yes, then continue to stay focused on safety. A job well done.
- If no, then notify the business representative of the issue(s) and the fact that there may still be an unresolved safety issue.
- The business representative will attempt to get the issue(s) corrected.

Was the Business Representative Successful in Getting Issue Corrected?

- If yes, then continue to stay focused on safety. A job well done.
- If no, then inform the CRCC Safety Department of the issue(s).